

3.0 - PROJECT DESCRIPTION - SEB-00-04

ADMINISTRATIVE

This project involves the administration of the integrated solid waste management programs for the Sebastian County Regional Solid Waste Management District. The SCRSWMD Board, consisting of nine members, the District Director and Environmental Coordinator, meet quarterly, on the third Wednesday of February, May, August and November. District administration is performed under contract with the City of Fort Smith. Portions of the salaries of the City employees whose time relates directly to District programs are funded by this project. Staff oversees all recycling programs, assists grant recipients with guidance on state reporting requirements and minimum conditions. In addition, staff works throughout the District on education programs in support of the existing integrated solid waste management programs.

The District's primary objective is to provide continuing integrated solid waste management to Sebastian County, population 115,071. The District's goals are to keep recycling grant programs on target and within budget and to continue with the elimination of illegal dumping.

The District provides all the recycling/waste reduction coordination efforts for all of Sebastian County in both incorporated and unincorporated areas within the County, including the County's school districts. These efforts have

resulted in two community drop-off recycling programs that now include convenience centers for bulky waste, appliance recycling and compost materials, five county school recycling programs, city and county government office recycling, small business recycling, inclusion of providing “the opportunity to recycle” clause in waste hauling contracts offered, proper disposal of household hazardous wastes and tires, litter and illegal dumping education in conjunction with two county-wide clean ups each year. Administration will continue ongoing commitments to Sebastian County and communities and schools within the District.

Numerous in-kind services are used in the District administration. Offices, utilities, supplies and transportation are provided by the City of Fort Smith. Portions of staff salaries are also paid by the City of Fort Smith. Additionally, Sebastian County and communities in the County provide support to the District.

Desired outcomes of this project include increased landfill diversion through the expansion of source reduction and recycling programs and a cleaner and safer environment for Sebastian County residents, all in compliance with State requirements.

Ongoing administration will keep up the necessary support for entities within the District to maintain and expand source reduction and recycling programs District wide. Evaluation of the success of this project will be the completion of the grant recipient programs on time, within budget, according to State guidelines and meeting diversion projections.

4.0 Administrative Requirements

- 4.1 Does the applicant hold current environmental permits required for this project?
Yes ___ No ___ No, but have applied ___ Not Applicable X
- 4.2 If existing equipment serves the project area, provide justification why this project is not a duplication of services. N/A
- 4.3 Does the applicant have sufficient resources to effectively operate the project for the purpose(s) specified in the application? *(Grant recipients must show that adequate revenues are being collected to support the long-term operation and maintenance of a grant-funded project. Items such as equipment maintenance and supplies, utilities, labor and transportation costs should be considered.)*
Yes X No ___
- 4.4 Projected beginning date September 2004
- 4.5 Projected completion date September 2005
- 4.6 Attach completed Budget, Appendix A
- 4.7 Attach signed Minimum Conditions of Grants, Appendix B
- 4.8 Attach proof of publication and public comments received regarding the grant request. *(A description of the grant proposal must be inserted in a newspaper of general circulation in the area affected by the project a minimum of 30 days prior to the submission of the grant application. This must include a solicitation of written comments from the public. For a sample public notice, see Appendix C)*

Ensure that Section 5.0 Signature and Certification is completed and accompanies each grant application.

APPENDIX A – PROJECT BUDGET
COSTS SHOULD BE BUDGETED FOR FIRST YEAR ONLY.
REVENUE SHOULD BE PROJECTED FOR THREE YEARS.

Pre-Approved Grant Number APPLICANT PLEASE ENTER NUMBER
SEB-00-04

(A) **PROJECT BUDGET SUMMARY** – Fill in all applicable spaces. Total ADEQ Grant Funds Requested and Total Project Costs must match the figures shown on page one (1) of the application. Be sure to total grant funds requested, matching resources, and total costs. Providing matching resources is not mandatory to be considered for a grant but is a measure of cost effectiveness of your application.

(A) Project Budget and Summary	ADEQ Grant Funds Requested	Matching Resources*	Total Costs
1. Personnel Services	\$25,756	\$3,384	\$29,140
2. Professional Services	-0-	-0-	-0-
3. Capital Outlay	-0-	-0-	-0-
4. Services and Supplies	-0-	\$12,000	\$12,000
5. Total ADEQ Grant Funds Requested (Transfer to Page 1)	\$25,756		
6. Total Matching Resources Committed to the Project		\$15,384	
TOTAL PROJECT COST (Transfer to Page 1)			\$41,140

(B) **REVENUE TO CONTINUE PROGRAM** – List all revenue sources, present or future, to maintain the project beyond the grant. This section must be completed.

(B) Revenue to Continue Program	Year 1	Year 2	Year 3
Grant Funds (specify type of grant)			
Recycling Grant Funds	\$ 25,756	\$ 25,756	\$ 25,756
Landfill Tipping Fees	\$6,423,325	\$6,680,257	\$6,813,862
Local Sales Tax			
Mandatory User Fees	\$ 239,474	\$ 244,263	\$ 249,148
Sale of Recycled Material			
Solid Waste Assessment			
Other (specify)			
TOTAL REVENUE	\$6,688,912	\$6,950,276	\$7,088,766

APPENDIX B - MINIMUM CONDITIONS OF RECYCLING GRANTS

The following items are **not** eligible
for funding from recycling grants:

Taxes
Reimbursement of funds
Retroactive purchases
Legal fees
Licenses or permits
Land acquisition
Vehicle registration
Utilities including telephone
Office equipment

All grants are subject to the requirements of A.C.A §8-6-601 et. seq. and Arkansas Pollution Control and Ecology Commission Regulation 11, Chapter Five: Solid Waste Management and Recycling Grants Program. Highlights include:

Grant Recipients agree to:

- Conform to all state laws on the purchase, use or sale of equipment and facilities secured with grant funds.
- Have design plans for construction of permanent facilities with an estimated cost of \$50,000 or greater approved by a professional engineer unless otherwise approved by ADEQ.
- Seek competitive bids or requests for proposals (RFP) for purchase of equipment or services with an estimated cost of \$10,000 or greater. This should be done through an advertisement in an area newspaper of general circulation.
- Start grant project before pre-application deadline for the next grant round. Delays must be approved in writing by both the RSWMD and ADEQ.
- Develop the recycling program presented in the application and expend all grant funds within three years. Extensions must be approved in writing by both the RSWMD and ADEQ.
- Actively seek to market or reuse materials collected in three years.
- Use any interest earned on grant funds exclusively for this or other recycling programs.
- Maintain an orderly accounting system to document that grant expenditures are made in accordance with project budget. This includes keeping copies of all bids, paid invoices, canceled checks, and other appropriate paperwork.
- Report to the RSWMD for five or more years as directed by ADEQ & the board.

PROOF OF PUBLICATION
STATE OF ARKANSAS
COUNTY OF SEBASTIAN

I, Julie Newman, do solemnly swear that I am Classified
Times Record, a daily newspaper having a second class
less than four pages of five columns each, published at a
Business and at fixed daily intervals continuously in the
County, Arkansas, for more than a period of twelve months
From an established place of business to subscribers and
In the city and county aforesaid, for a definite price for each
Annum, which was fixed at what is considered the value
the news service value it contains, that at least fifty percent
Have paid cash for their subscription to the newspaper or
Recognized news dealers, over a period of at least six months
Published an average of more than forty percent news material
I further certify that the legal notice hereto attached in this

RE:

PO 6960-025

PUBLIC NOTICE

Was published in the regular daily issue of said newspaper
Follows:

First insertion on: JULY 21, 2004

Second insertion on:

Third insertion on:

Fourth insertion on:

Fifth insertion on:

Sixth insertion on:

Sworn before me on the 22 day of July 2004.

My Commission expires 4/1/2013

PUBLIC NOTICE

The Sebastian County Regional Solid Waste Management District will submit an application to the Arkansas Department of Environmental Quality for a Solid Waste Management and Recycling Grant. The grant is to provide funding for:

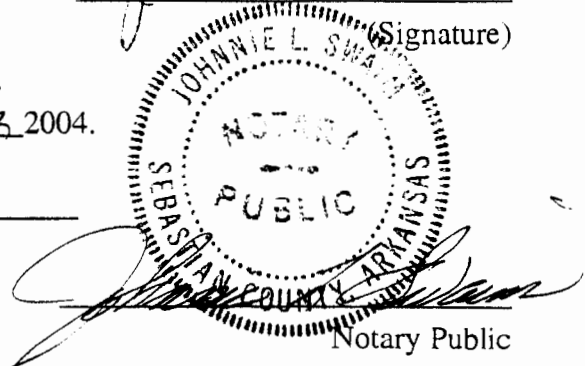
1. Solid Waste Management District - Administration - \$25,756 for District Administration and a portion of the Environmental Coordinator's salary.
2. Solid Waste Management District - Administration - \$10,000 for updating the Regional Solid Waste Management plan.
3. City of Fort Smith - Material Recovery Facility - \$47,570 for the continuation of planning, design and development of a regional material recovery facility.
4. City of Fort Smith - Education - \$55,000 for the continuation and education for the Fort Smith recycling programs and the Litter Free- the Way to be campaign.
5. City of Greenwood - Education - \$12,131 for education involved with reviving the existing recycling program in Greenwood and the purchase of additional containers needed as a result of the promotion.
6. City of Bonanza - Equipment - \$30,000 for the purchase of a brush chipper and construction of a covered pad for the mulching operation.
7. Sebastian County - Education - \$15,000 for the continuation and expansion for recycling education in the County Schools and communities.

Information about the application is available to any interested party and may be obtained by contacting the Director of the Sebastian County Regional Solid Waste Management District, 5900 Commerce Road, Fort Smith, Arkansas 72916 or by calling 784-2431.

Written comments concerning the application may be submitted to the Sebastian County Regional Solid Waste Management District Board at the above address and must be received no later than 5:00 p.m., August 20, 2004. All comments received by that date will be forwarded with the application to the Arkansas Department of Environmental Quality.

Daniel Reikes, Director
Sebastian County
Regional Solid Waste Management District

Julie Newman
(Signature)



Pre-Approved Grant Number

APPLICANT PLEASE ENTER NUMBER

SEB-00-04

5.0 Signature and certification

The authorized representative of the organization applying for the grant and the Regional Solid Waste Management Board Chairman both must sign the application. The authorized representative must have the authority to obligate the applicant's resources.

I certify that to the best of my knowledge, the information provided in this application and its attachments is correct and true. I understand and agree that if grant money is subsequently awarded as a result of this application, I will comply with all applicable statutory provisions and with applicable terms, conditions, and procedures of the ADEQ grant program. I certify that all proposed activities will be carried out and that all grant money received will be utilized solely for the purposes for which it is intended unless written authorization is provided by the Regional Solid Waste Management District and the Arkansas Department of Environmental Quality.

Phyllis Bone

Signature of Applicant's Authorized Representative

Environmental Coordinator 479.784.2329

Title

Telephone Number

8/1/04

Date

[Signature]

Signature of RSWMD Board Chairman

Randy M. Hall

Print name

8/1/04

Date

THE ABOVE-REFERENCED GRANT IS HEREBY APPROVED.

Teresa Bechtel

Signature of ADEQ Recycling Branch Manager

10/15/04

Date

Signature of ADEQ Solid Waste Management Division Chief

Date

For office use only

Regional Recycling Coordinator